



Robert L. Witte CEC, CCA, CE, AAC

## **HOSPITALITY & HOTEL ROOMS RE-ENTRY PLAN**

***As of this date, the hotel rooms will be unavailable until such time as the Governor and the CDC lift the restrictions.***

**The Hospitality Center will be available for small meetings as long as the 6' social distancing can be maintained.**

### **I. Requirements:**

1. All students, faculty, staff and outside customers must wear a facemask upon entering the Hospitality Center.
2. All set ups will be marked as social distancing

### **II. Hospitality Staff Responsibilities:**

1. Monitor & maintain hand sanitizer stations to ensure filled to capacity at all times. Hand sanitizer stations are located at the front cafeteria doors.
2. Wipe down all tables and chairs used in the function.
3. When the meeting is completed restrooms and all high traffic areas will be sanitized
4. While in cleaning stage, gloves and masks will be used at all times.
5. Handwashing between glove uses is mandatory.

### **III. Security:**

1. Will continue to do a walk-through of the Hospitality Center.
2. Will assist in removing unruly or non-compliant students from Hospitality Center.

### **IV. Hospitality Hours:**

1. Monday through Friday:  
Meeting times only
2. Weekends & Holidays:  
Closed